

## Position: Villa Manager Intern

**Location:** Carvoeiro, Algarve

**Type:** Internship

Are you passionate about luxury hospitality? At **Boaz Rentals**, we don't just provide accommodation; we curate unforgettable experiences. We are looking for a dedicated and energetic **Villa Manager Intern** to join our team in the heart of the Algarve.

If you are a student or recent graduate looking to dive into the world of premium Short-Term Rentals, this is your chance to learn from the best in a fast-paced, international environment.

### The Role

As a Villa Manager Intern, you will be the face of Boaz Rentals. You will manage the guest journey from the moment they book until they return home.

### Your Responsibilities:

- **Guest Relations:** Managing communication (pre, during, and post-stay) to ensure a seamless experience.
- **Quality Excellence:** Conducting meticulous property inspections in Carvoeiro to ensure our villas meet 5-star standards.
- **The Welcome:** Leading in-person check-ins and providing personalized guest support.
- **Concierge Services:** Curating guest experiences, from private chefs and boat tours to local restaurant bookings.
- **Feedback Management:** Collecting guest insights to help us constantly improve our service.

### Requirements

- **Education:** Currently enrolled in or a recent graduate of Hospitality, Tourism, or Business Management.
- **Languages: Fluency in English is mandatory.** (Portuguese or other European languages are a strong plus, but not required).
- **Mindset:** High attention to detail, proactive, and a natural "people person."
- **Mobility:** A driving license is **not** mandatory but is considered an advantage.

### Why BOAZ?

- **Hands-on Experience:** Real responsibility in the luxury travel sector.
- **The Location:** Work in beautiful Carvoeiro, one of the most iconic destinations in the Algarve.